

# What counts as Continuing Professional Development (CPD)?



CPD is the way in which professionals ensure that their specialist qualifications, skills and knowledge are regularly updated and remain relevant to the changing and developing environment in which they practice. There are many benefits for undertaking CPD.

## **Undertaking CPD Activities:**

The CPD Standards Research project has been exploring and researching CPD for nearly a decade, and has repeatedly found positive outcomes for individuals to undertake regular, high quality CPD:

- Forward thinking on topical issues
- Qualifications are kept up to date
- New ways of approaching daily work problems and challenges
- Increased promotion and employment opportunities
- Improved self-confidence and belief in work related abilities
- Opportunities to meet like-minded professionals
- Expansion of professional networks

## **CPD benefits for Dyslexia Guild members**

**The Dyslexia Guild expects that all members, whatever their grade of membership, engage in relevant Continuing Professional Development (CPD). The Guild provides its members with a wide range of benefits that enable them to do this including:**

- Relevant CPD courses across a range of levels and formats
- An annual conference and other attendance-based events
- An online library of books and journals containing a collection of specific resources relating to dyslexia/SpLD and available 24/7
- A biennial journal (Dyslexia Review) and supporting online newsletter (Guild Gallery)

## **CPD required hours**

The Dyslexia Guild recommends that all members achieve a minimum of 30 CPD hours per year across the range of relevant activities.

CPD Logs can be uploaded on the Guild Member's Personal Record or emailed to: [guild@dyslexiaaction.org.uk](mailto:guild@dyslexiaaction.org.uk)

## Requirements for CPD for particular grades of membership

### Associate – ADG FE/HE Membership

As agreed with The Dyslexia Guild on offer of ADG FE/HE APEL annual membership.

**Please note: if CPD requirements are not met we reserve the right to withdraw membership without refund.**

### Fellowship

Members upgrading to Fellowship will provide detailed evidence of an ongoing commitment to their personal professional development through recent and relevant CPD as a part of their Fellowship application.

### Member (MDG)/Assessment Practising Certificate (APC) holders

See Appendix 1.

## Examples of relevant Continuing Professional Development

<b>EXAMPLES OF RELEVANT CONTINUING PROFESSIONAL DEVELOPMENT</b>
<p>This list provides insight into relevant activities and is not designed to be exclusive. Note: Specific Learning Difficulties (SpLD). Special Educational Needs (SEN)</p>
<p><b>Please note the following does not count as CPD*:</b></p> <ul style="list-style-type: none"><li>• <b>Everyday tutoring</b></li><li>• <b>Note taking</b></li><li>• <b>Study Skills tutoring</b></li><li>• <b>Assessments or appraisals</b></li></ul>
<p><b>Formal/ educational</b></p> <ul style="list-style-type: none"><li>• Adult Training Courses (Including relevant <b>SpLD/SEN</b> leisure and interest courses)</li><li>• SpLD Conferences, exhibitions and workshops</li><li>• Further or Higher Education <b>SpLD/SEN/Study skills</b> courses</li><li>• Online courses (eg. Safeguarding and Child Protection <b>SpLD/SEN</b>)</li><li>• Professional SpLD Training</li><li>• Specialist SpLD CPD courses and qualifications</li><li>• In-company SpLD training courses</li></ul>
<p><b>Professional Activities</b></p> <ul style="list-style-type: none"><li>• SpLD Committee representation</li><li>• In-service <b>SpLD/SEN</b> training</li><li>• Lecturing / teaching/ tutoring in SpLD-SEN/Neurodiversity*</li><li>• Professional SpLD Membership or club meetings and activities</li><li>• Coaching and mentoring* colleagues in SpLD/SEN</li><li>• National SpLD/SEN assessor</li><li>• Professional representation i.e. represents the SpLD/SEN profession in discussion with other bodies</li><li>• Public service commitments i.e. public sector or <b>relevant</b> charity work for the benefit of the public</li></ul>
<p><b>Self-directed learning</b> (a maximum of 5 hours of annual CPD can be counted in this category although we would expect more to be undertaken)</p> <ul style="list-style-type: none"><li>• SpLD/SEN E-newsletters</li><li>• SpLD/SEN information guides on website or in print</li><li>• Online courses (relevant SpLD/SEN accredited and non-accredited)</li><li>• Reading and review of journal articles</li><li>• SpLD/SEN Television and radio documentary and educational broadcasts</li><li>• SpLD/SEN Webinars</li></ul>
<p><b>Work-based learning relevant</b></p> <ul style="list-style-type: none"><li>• Coaching and mentoring* colleagues in SpLD/SEN</li><li>• Job rotation, role expansion and promotion training of relevant roles</li><li>• Peer review, collaborative discussion, team sharing</li><li>• SpLD/SEN project work / project management</li><li>• Work shadowing and voluntary work in SpLD-SEN/Neurodiversity</li></ul>

## Appendix one

### SASC CPD Requirements

(applicable to Assessment Practising Certificate APC applicants only)

In addition to meet SASC guidelines for maintaining your Assessment Practising Certificate a **minimum of five hours must be SASC authorised provision** (see [APC brochure](#) for specifics).

SASC authorised CPD should cover at least one of the following five areas:

- Core 1 (C1) principles of psychometrics, statistics, assessment and underlying theory
- Core 2 (C2) SpLD testing methods, interpretation and test materials
- Supplementary 1 (S1) change in regulations and legislation relating to SpLD
- Supplementary 2 (S2) developments in SpLD research
- Supplementary 3 (S3) approaches to teaching and support for SpLD

See the information guide: [SASC Guidelines on Continuing Professional Development](#) for further details or [www.sasc.org.uk](http://www.sasc.org.uk)